

Eastern Local School District
Alternative Bus stop request procedures

School buses and vehicles other than school buses shall be purchased, housed, and maintained by the Board for the transportation of resident students between their home areas and the schools of the District to which they are assigned or to their nonpublic or community schools unless determined to be impractical (Code ag8600).

Parents/guardians are required to list their home residence address when filling out beginning of the year forms. Bus routes and drop offs are developed annually based on this information. Bus routes shall be established so that an authorized bus stop is available within reasonable walking distance of the home of every transported resident student, but not more than one-half (1/2) mile for students in grades PK through eight (8). The Board shall approve the bus routes and time schedule annually no more than ten (10) days after the start of the school year.

Authorized bus stops are at a student's legal guardian's address/residence unless otherwise approved at another location within the district. Alternative stops will only be considered/approved in the event the requested stop falls on an existing ELSD bus route. Buses will not be re-routed for alternative bus stop requests.

As listed in the ELSD administrative guidelines (Code ag8600):

- A. The Transportation Supervisor is responsible for planning and operating the transportation program and for the maintenance of all District vehicles. Included within this scope of responsibility are:
 1. establishing bus routes and time schedules in accordance with State laws and Board policy;
 2. monitoring student arrival times to ensure students do not arrive late to school, are dropped off more than thirty (30) minutes before school starts, or picked up more than thirty (30) minutes after school dismisses;
 3. coordinating the dispatching operations;
 4. supervising and analyzing vehicle maintenance programs;
 5. preparing and submitting all State/Federal reports;
 6. selecting, training, and supervising bus drivers;
 7. developing specifications for bids on buses, equipment, and/or contracted services;
 8. verifying the qualifications of bus drivers;

9. determining whether or not transportation shall be provided for a resident student;
10. determining which resident students qualify for transportation to and from a State-chartered nonpublic school or an approved community school;
11. determining the reasonableness and practicability of transporting a qualified resident student to and from their school of attendance and developing transportation plans for eligible students;
12. coordinate with the Liaison for Homeless Children to arrange for joint transportation of homeless students when necessary;
13. monitor operations and track possible compliance violations, which include:
 - a. students transported to and from a school by a school bus arrive more than thirty (30) minutes late to school;
 - b. students transported to and from a school by a school bus are picked up more than thirty (30) minutes after the end of the school day;
 - c. students scheduled to be transported to and from a school by a school bus are not transported by a school bus at all due to the failure of the bus to arrive;
 - d. noncompliance with any other transportation requirements under R.C. 3327;
14. develop corrective action plans in consultation with other District staff for submission to the Department of Education and Workforce.

Additional transportation information can be found in ELSD board policy and administrative guidelines.

ag8600, po8600